### Author Guidelines

1. Manuscripts must be submitted to katakita@petra.ac.id.
2. Manuscript is written single-spaced in English, in Times New Roman, on 6-8 pages of A4 paper, and with 3 centimeters from all margins.
3. All manuscript should conform to [APA Style Manual (7th edition)](https://apastyle.apa.org/), and it should follow the journal format below.

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| --- | --- |
| **[Title]****[Full Name]** | **Title Case (Capital and small letters), Size 14, Bold, Center, in 12-15 words****Size 11, Left Margin****English Department, Faculty of Languages and Literature, Petra Christian University, Siwalankerto 121-131, Surabaya 60236, INDONESIA (size 10)** |
| **[email address]****ABSTRACT** | **Size 10, Left Margin****ALL CAPITAL, SIZE 11, BOLD, LEFT MARGIN** |
| [content] | In 100-150 words, size 10, normal, single space, block paragraph, left margin. One paragraph only. |
| Keywords: | Three to six keywords, size 10, normal, left margin  |
| **INTRODUCTION** | **ALL CAPITAL, SIZE 11, BOLD, LEFT MARGIN** |
| [content]  | In block paragraphs, a white space between paragraphs, size 11, single space, in-text citation in APA style, include page number when quoting and paraphrasing a source.Tables and figures are included in the text.Sample of data or table content: in Times New Roman, size 11, and target words in bold |
| **[HEADING]** | **ALL CAPITAL, SIZE 11, BOLD, LEFT MARGIN** |
| **[Sub Heading]** | **Title Case, size 11, bold, left margin** |
| **CONCLUSION** | **ALL CAPITAL, SIZE 11, BOLD, LEFT MARGIN** |
| **REFERENCES** | **ALL CAPITAL, SIZE 11, BOLD, LEFT MARGIN** |
| [content] | In APA style, only list the sources mentioned in the article, size 11, normal, left margin, hanging paragraph by one normal tab. |
| [page number]   | bottom right, normal, page number only  |

* 1. Two samples of format are presented below (taken from *k@ta* vol. 14, no. 2 and vol. 19, no.2)

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| Title | : | **Systemic Strategies to Improve the Readability of the English Version of Indonesian Children Stories** |
| Abstract | : | ABSTRACTBlock paragraph |
| Keywords | : | Keywords (as one word): |
| Introduction | : | **INTRODUCTION**Block paragraph |
| Heading and Subheading | : | **METHOD**Block paragraph**FINDINGS AND DISCUSSION****Text Structure**Block paragraph**Text Texture**Block paragraph |
| Conclusion | : | **CONCLUSION**Block paragraph |
| References | : | **REFERENCES**Halliday, M. A. K. (1994). *An introduction to functional grammar*. London: Edward Arnold.Martin, J. R., & Rose, D. (2004). *Working with discourse*. London: Continuum. |

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| --- | --- | --- |
| Title | : | **Transcultural Hamlet: Representations of Ophelia and Gertrud in 21st-century Iran** |
| Abstract | : | ABSTRACTBlock paragraph |
| Keywords | : | Keywords (as one word): |
| Introduction | : | **INTRODUCTION**Block paragraph |
| Heading and Subheading | : | **ANALYSIS (for critical thesis)**Block paragraph**CONCEPT OF THE CREATIVE WORK (for creative thesis)**Block paragraph |
| Conclusion | : | **CONCLUSION**Block paragraph |
| References | : | **REFERENCES**Abrahamian, E. (2008). *A history of modern Iran.* Cambridge: Cambridge University Press.Anderegg, M. (2003). *Cinematic Shakespeare.* Berkeley: Rowman & Littlefield |

4. Guidelines to APA Style, which is used for in-text citations and References, is available at <https://apastyle.apa.org/>.

5. Articles not conforming to the journal’s writing format and APA style as explained above will be returned to the author(s) for reformatting. Authors may revise and resend the articles after these are written in the accepted format and style.

6. References must consist of sources cited in the article only. The majority of references should be recently published materials, i.e., in the last ten years, except the literary works or language texts used as the research data.

7. Manuscript on linguistic issues is preferred to include the following discussion in the Introduction without further subheading: the background of the study, a brief review of literature, the research problem, the purpose of the study and the aims of the paper. The paper can then discuss the method of research, the finding(s) and discussion, and conclusion.

8. Manuscript on literary analysis and others may have subheading when necessary.